

Std: XII (OM/AA)

Date: 25/07/2025

Mrks: 20

Time: 1 hr.

INSTRUCTIONS:

1. There are four sections in the question paper (A, B, C & D) consisting of 10 questions.
2. In Section A there are four questions of which question no. 1 & 2 are Multiple Choice Questions, question no. 3 is to be answered in one word, phrase or figure and question no.4 is to be answered in one sentence
3. Attempt all the questions.
4. Figures to the right indicate marks allotted to each question.
5. Write the number of each question clearly on the answer book.

SECTION A

Q1. In Tally ERP9, the function key to change the date is _____ . (01)

- a) F1
- b) F2
- c) Alt+F2
- d) Alt+F1

Q2. In Tally ERP9, the function key to select a company is _____ . (01)

- a) F1
- b) Alt+F1
- c) F2
- d) Alt+F3

Q3. Name the combination key in Tally ERP9, to display detailed Profit and Loss account. (01)

Q4. What is Daybook in Tally ERP9? (01)

SECTION B

Q5. Write the steps to display Stock items in Tally ERP9. (02)

Q6. What are the steps to delete a ledger in Tally ERP9? (02)

Q7. How to display Daybook? (02)

SECTION C

Q8. Differentiate between Receipt Voucher and Payment Voucher giving three points each. (03)

Q9. Write the journal entries and identify the ledgers, groups and vouchers to be created for the following transactions: (03)

- a) Purchased machinery worth Rs. 1,50,000 from Ashish Traders.
- b) Received interest Rs. 5000

SECTION D

Q10. Explain the procedure to create a company in Tally ERP9. (04)