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Time : 1 Hour

SECOND TERM**COMPUTER
APPLICATION**

Subject Code

V	4	2	3	3
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Total No. of Questions : 12

(Printed Pages : 2)

Maximum Marks : 20

- INSTRUCTIONS :**
- There are three sections in this question paper (A, B and C).
 - In Section A there are *four* questions of which question nos. 1 and 2 are to be answered in one word, phrase or figure and question nos. 3 and 4 to be answered in one sentence each.
 - Figures to the right indicate marks allotted to each question.
 - Write the number of each question clearly on the answer book.
 - Answer all questions from Section A and Section B.
 - Answer any *two* questions from Section C.
 - Use only blue pen for answering on the answer book.

Section A

- Write the term used for buying and selling information, product and services over online communication network. 1
- Write the function key used to enter payment voucher. 1
- What is e-ticketing ? 1
- Write the *two* ledger accounts that are automatically created in tally. 1

Section B

5. Write any *four* E-Commerce business models. 2
6. Write any *four* advantages of e-banking. 2
7. Write any *four* options available under 'Company info Menu'. 2
8. Write the difference between 'Purchase Voucher' and 'Sales Voucher' in Tally. 2
9. Write the steps to display 'Trial Balance' in Tally. 2

Section C

(Answer any *two*)

10. Write the steps to create company "Sunshine World" in Tally. 3
11. Write the steps to delete voucher in Tally. 3
12. Write the steps to alter ledger in Tally. 3